

# Application for Admission Interdisciplinary Ph.D. Program

University of Missouri-Kansas City  
School of Graduate Studies

## MINIMUM CRITERIA FOR ADMISSION TO INTERDISCIPLINARY PH.D. STUDY

The **general criteria** for admission for interdisciplinary Ph.D. study are:

- Graduate Record Examination (GRE).
- A grade point average of at least 2.75 (on a 4.0 scale) covering all college work taken prior to the bachelors degree, or a grade point average of at least 3.0 (on a 4.0 scale) covering all post-baccalaureate work completed to date.
- Recommendations for provisional or full admission by the doctoral faculty review group in at least two participating disciplines.
- International applicants for whom English is not the native language must submit TOEFL or IELTS scores.

In addition to the general requirements for admission, some disciplines have discipline specific requirements, ranging from prerequisite course work, to having the equivalent of a master's degree in the area.

## DISCIPLINE SELECTION

**Applicants MUST designate TWO OR MORE** disciplines of interest from the current list of participating disciplines. One discipline must be designated as the **COORDINATING UNIT**, the second discipline serves as the **CO-DISCIPLINE UNIT**.

## APPLICATION DEADLINES

Application deadlines vary. Applications should be submitted by the earliest discipline deadline. The following disciplines, because of course sequencing, only admit in the FALL term:

- Art History
- Cell Biology and Biophysics
- Curriculum & Instruction
- English
- Entrepreneurship & Innovation
- History
- Molecular Biology and Biochemistry
- Music Education
- Pharmacology
- Public Affairs and Administration
- Religious Studies
- Sociology
- Urban Leadership & Policy Studies in Education

## APPLICATION PROCEDURE

1. Submit a completed **Application for admission to Interdisciplinary Ph.D. Program**
2. Submit a **one-page narrative statement** outlining professional background and educational goals.
3. Have the following supplementary documentation sent to the School of Graduate Studies: (domestic applicants)
  - Official GRE scores
  - Official transcripts from all colleges and universities attended.
  - Supplemental information (International applicants)
  - 3 recommendation letters

## REVIEW OF APPLICATIONS

If our initial review shows any documentation appropriate to the applicant's discipline selections is missing, the applicant will be advised of the date by which all materials must be received in order to have the application reviewed by the faculty review groups in the specified disciplines for admission in the terms requested. (*Faculty review groups usually will not take action on an application unless all supporting documentation is on file.*) Once all application materials are received, the School of Graduate Studies notifies each applicant by mail when the application packet has been forwarded to disciplines for admission review. The School of Graduate Studies transmits completed application files to the doctoral faculty review groups in each discipline the applicant has indicated on the application form.

The review and recommendation process vary in length depending on the disciplines review policies. However, most admission decisions will be made within 4-6 weeks of the disciplines deadline.

Applicants should contact the School of Graduate Studies with application questions (816) 235-1161. On-line applicants can check their status at [www.umkc.edu/iphd](http://www.umkc.edu/iphd)

All credentials submitted in support of the application for admission become UMKC property. They will not be returned to the applicants and UMKC cannot copy them for release to a third party.

## READMISSION

Former Interdisciplinary Ph.D. who have been out for more than one semester, must complete the Intent to re-enroll form in the Office of Admissions. Longer absences should re-apply.

## ***Interdisciplinary Ph.D. Program application checklist***

- ❑ Completed Doctoral Interdisciplinary Ph.D. Studies application
- ❑ Narrative statement
- ❑ Official transcripts of academic credentials  
*International applicants:* include literal English translation.
- ❑ Three letters of recommendation. Recommendations letters may be submitted by the applicant in a sealed envelope, signed by the referrer.
- ❑ Non-refundable check/money order for \$35 (\$50 for International Students) application fee made payable to UMKC. Application fee is waived for UMKC alumni and McNair Scholars.
- ❑ Official GRE scores
- ❑ **Supplemental information required by the disciplines selected.** Please review the discipline specific information at [www.umkc.edu/iphd](http://www.umkc.edu/iphd)
- ❑ *Additional requirements for international applicants:*
  - ❑ Official TOEFL or IELTS scores
  - ❑ Official financial statement
  - ❑ Complete financial forms at [http://www.umkc.edu/isao/pdf/Intl\\_financial\\_req.pdf](http://www.umkc.edu/isao/pdf/Intl_financial_req.pdf)

### ***Mail international supplemental materials to:***

UMKC - International Student Affairs Office  
5100 Rockhill Road  
Kansas City, Missouri 64110-2499

Express mail address:  
5235 Rockhill Rd.  
Kansas City, Missouri 64110-2499  
(816) 235-1113

### ***Mail domestic supplemental materials to:***

UMKC – School of Graduate Studies  
5100 Rockhill Road  
Kansas City, Missouri 64110-2499

Express mail address:  
5115 Oak Street, AC300F  
Kansas City, Missouri 64110-2499  
(816) 235-1161

**UNIVERSITY OF MISSOURI-KANSAS CITY  
DOCTORAL INTERDISCIPLINARY Ph.D.  
APPLICATION FOR ADMISSION**



Applicant Information (please print or type)

Midwest Student Exchange Program

Social Security Number \_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_ Maiden/Other Name \_\_\_\_\_

Legal Address \_\_\_\_\_  
Number & Street (Apt. # if applicable) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_ Country (If not USA) \_\_\_\_\_

Current Mailing Address \_\_\_\_\_  
(Include if different from Legal Address)

Are you a Missouri resident? Yes  No  Place of Birth \_\_\_\_\_  
City \_\_\_\_\_ State (Country – if not USA) \_\_\_\_\_

How long have you been a Missouri resident? \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Work Telephone \_\_\_\_\_  
(mm / dd / yyyy) Fax Number \_\_\_\_\_  
E-Mail address \_\_\_\_\_

Are you a U.S. citizen? \_\_\_Yes \_\_\_ No If NO, please indicate country of citizenship \_\_\_\_\_

**Gender and Ethnic Origin information is optional and is requested for purposes of federal compliance only:**

Gender:  Male  Female Ethnic Origin:  American Indian/Native Alaskan  Asian or Pacific Islander  Hispanic  
 Black, Non-Hispanic  White, Non-Hispanic  Other

**Enrollment Information:** Have you ever applied to UMKC before? Yes \_\_\_ No \_\_\_ If yes, what semester and year? \_\_\_\_\_

Have you previously enrolled at UMKC? Yes \_\_\_ No \_\_\_ Last term enrolled: \_\_\_\_\_

For what term are you applying? Semester: Fall  Winter  Summer  200 \_\_\_\_\_

**Educational Information:** Provide name and location of all colleges and universities attended including dates of attendance and degrees earned or expected.

Name of College/University	Location	Dates of attendance	Degree earned/anticipated

Ph.D. discipline selections: Students pursuing Interdisciplinary Doctoral (Ph.D.) study must select and be recommended for admission by the doctoral faculty in at least TWO DISCIPLINES from the list below. One discipline must be designated as the Coordinating discipline, and at least one discipline will be designated as the Co-discipline.

COORDINATING UNIT DISCIPLINE [check only ONE]		CO-DISCIPLINE (S) [Select AT LEAST ONE [If more than one selected, please indicate order of preference]]	
<b>Administrative &amp; Information Sciences:</b> <input type="checkbox"/> Entrepreneurship & Innovation <input type="checkbox"/> Public Affairs & Administration** <input type="checkbox"/> Urban Leadership & Policy Studies in Education <b>Biological &amp; Chemical Sciences:</b> <input type="checkbox"/> Cell Biology & Biophysics <input type="checkbox"/> Chemistry <input type="checkbox"/> Molecular Biology & Biochemistry <input type="checkbox"/> Oral Biology <input type="checkbox"/> Pharmaceutical Sciences <input type="checkbox"/> Pharmacology <b>Humanities &amp; Arts:</b> <input type="checkbox"/> Art History <input type="checkbox"/> English <input type="checkbox"/> Music Education <input type="checkbox"/> Religious Studies	<b>Physical, Mathematical, Computer, and Engineering Sciences:</b> <input type="checkbox"/> Computer & Electrical Engineering <input type="checkbox"/> Computer Science & Informatics <input type="checkbox"/> Engineering <input type="checkbox"/> Geosciences <input type="checkbox"/> Mathematics <input type="checkbox"/> Physics <input type="checkbox"/> Telecommunications & Computer Networking <b>Social and Behavioral Sciences:</b> <input type="checkbox"/> Economics <input type="checkbox"/> Curriculum & Instruction <input type="checkbox"/> History* <input type="checkbox"/> Psychology <input type="checkbox"/> Sociology	<b>Administrative &amp; Information Sciences:</b> <input type="checkbox"/> Entrepreneurship & Innovation <input type="checkbox"/> Public Affairs & Administration** <input type="checkbox"/> Urban Leadership & Policy Studies in Education <b>Biological &amp; Chemical Sciences:</b> <input type="checkbox"/> Cell Biology & Biophysics <input type="checkbox"/> Chemistry <input type="checkbox"/> Molecular Biology & Biochemistry <input type="checkbox"/> Oral Biology <input type="checkbox"/> Pharmaceutical Sciences <input type="checkbox"/> Pharmacology <b>Humanities &amp; Arts:</b> <input type="checkbox"/> Art History <input type="checkbox"/> English <input type="checkbox"/> Religious Studies	<b>Physical, Mathematical, Computer, and Engineering Sciences:</b> <input type="checkbox"/> Computer & Electrical Engineering <input type="checkbox"/> Computer Science & Informatics <input type="checkbox"/> Engineering <input type="checkbox"/> Geosciences <input type="checkbox"/> Mathematics <input type="checkbox"/> Physics <input type="checkbox"/> Telecommunications & Computer Networking <b>Social and Behavioral Sciences:</b> <input type="checkbox"/> Economics <input type="checkbox"/> Curriculum & Instruction <input type="checkbox"/> History* <input type="checkbox"/> Psychology <input type="checkbox"/> Sociology <input type="checkbox"/> Social Science Consortium (a combination of Economics, Political Science and Sociology)

\*Written approval of a faculty sponsor must be submitted for this discipline. Retrieve sponsor form at [www.umkc.edu/iphd/iphdforms1.html](http://www.umkc.edu/iphd/iphdforms1.html)

\*\*Public Affairs & Administration is NOT admitting for the Fall 2008 term. Contact Graduate Studies for update.

**International Students Only:**

If you are currently living in the United States, how long have you been in this country? \_\_\_\_\_

What Immigration Visa Classification do you have at the present time? \_\_\_\_\_

**Permanent Residents**, list Alien Registration Number \_\_\_\_\_ (Attach a photocopy of Alien Registration Card)

**How did you learn about UMKC:**  Web  Current student  UMKC Faculty/Staff  other

**Other Supporting Documentation**

**GRADUATE RECORD EXAMINATION**

Have you taken the GRE?  YES [Date taken (MM/YY) \_\_\_\_\_]  NO [Date you plan to take (MM/YY) \_\_\_\_\_]

**NOTE: Institution code: 6872**

**EMPLOYMENT RECORD**

Please list your employment record (including military service) indicating most recent first (attach additional sheet if necessary)

<i>Employer or Organization</i>	<i>Nature of Work/Level of Responsibility</i>	<i>Dates of Employment</i>

**RECOMMENDATIONS**

Please indicate below the names and addresses of the three persons whom you have requested to complete Recommendation for Interdisciplinary Ph.D. Study forms. Recommendations should be from persons qualified to judge your ability to doctoral level work.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**NARRATIVE STATEMENT**

To complete your application, please attach a brief narrative statement outlining your educational and professional background and educational plans. You should describe the nature of any laboratory or field research experience you have had; indicate any special skills, training, or experience that would be of benefit during your doctoral studies, and discuss your research plans and career goals. Also include references to any publications on which you have authored or co-authored. Indicate how you anticipate combining your chosen disciplines in your doctoral program.

\* \* \* \* \*

**READ CAREFULLY:** I certify the information provided on this application is accurate and complete, and I understand that all required credentials must be submitted before an admission decision can be made. I agree to request official transcripts of record from each school attended, whether credit was earned or not and fully understand that these transcripts, and other documents submitted in support of my application, are not returnable and may not be reproduced. Furthermore, I agree to abide by all the rules and regulations of the University of Missouri-Kansas City.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

**STATEMENT OF HUMAN RIGHTS**

The Board of Curators and the University of Missouri-Kansas City are committed to the policy that there shall be no discrimination on the basis of race, color, creed, sex, age, national origin, disability, or Vietnam era veteran status. The Director of Affirmative Action is responsible for all relevant programs and can be contacted in Room 356 of the Administrative Center, (816) 235-1323.

**Return completed application, a \$35 application fee (\$50 for International students) and all supporting materials to:**

**(US citizens/permanent residents):** UMKC - SCHOOL OF GRADUATE STUDIES, 5100 Rockhill Road, AC 300F, Kansas City, MO 64110-2499

**(International Students):** UMKC - INTERNATIONAL STUDENT AFFAIRS OFFICE, 5235 Rockhill Road, Kansas City, MO 64110-2499 USA