Members present: Larry Garrison, Roger Pick, Lindsey Williams, Mary Walker, Ed Gogol, Jianping Wang, Julie Banderas, Sue Vartuli, An-Lin Cheng, Hristo Voulou. Also present, Dean Denis Medeiros and Nancy Hoover

Excused: Hari Bhat, Lisa Terre, Barry Anderson, Laurie Ellinghausen, Shannon Jackson

1. The minutes of February 24, 2012 were approved.

2. Announcements
   Dr. Medeiros announced that the Interdisciplinary Ph.D. Executive Committee has approved a new Humanities Consortium discipline. It will be offered as a co-discipline only.
   He also asked for volunteers to serve on a subcommittee to look at the issues of doctoral faculty membership and teaching of doctoral-level courses. Mary Walker, Ed Gogol, and Julie Banderas agreed to serve on this subcommittee.

3. Thesis/Dissertation Embargo Policy
   A further draft of the embargo policy and a new form were presented to the Council. It was moved by Williams, seconded by Gogol to approve the draft and form. It was agreed that members would take it back to their units for review and to finalize the form at the April meeting.

4. Thesis/Dissertation Catalog Definitions
   Dr. Medeiros has been asked to provide a “definition” for a thesis and dissertation for the catalog. He presented a draft and it was revised with input from the Council members. The following wording was approved for the catalog:

   **Thesis**
   A thesis is a process that results in an original composition that involves quality work and creativity. This may include definition of goals or research questions, a review of the existing literature or background information, collection of data or information to present as results, and a discussion of results and findings, and citations. The research and final document should be of appropriate scholarly quality, as judged by the thesis committee.

   **Dissertation**
   A dissertation is a written coherent treatise culminating from original in-depth research, that is of publishable quality for a peer refereed journal and deserving of the highest academic degree, a Doctor of Philosophy. The work should move the field forward by making significant contributions to the existing body of knowledge. It may include statement of goals, an in depth review and critical analysis of the existing literature and background information, a plan of research or methodology, collection and analysis of data to present as results, a discussion of the findings, and citations.
5. Report of Subcommittees on actions taken on pending applications for appointment or reappointment to the Doctoral Faculty and/or Graduate Faculty, and reports on pending discipline-specific criteria. The following actions were reported:

*Natural and Physical Sciences Subcommittee (Ed Gogol, Chair).*

**Khosrow Sohraby** (Electrical & Computer Engineering) – reappointment to doctoral faculty

*Social and Behavior Sciences Subcommittee (Larry Garrison, Chair).*

**Jered Car** (Public Affairs & Admin.) – appointment to doctoral faculty

*Humanities and Arts Subcommittee (Lindsey Williams, Chair)*

**No applications.**

Meeting adjourned at 3:30p.m.