Minutes/Interdisciplinary Ph.D. Executive Committee Meeting

April 8, 2011

Members present: Wai-Yim Ching, Charles Wurrey, Deep Medhi, John Laity, Jeffrey Gorski, Deborah Smith, William Black, John Herron, Joe Singer, Rafia Rasu, Colleen Kelly (SGS), Dean Ronald MacQuarrie (Chair), Connie Mahone (administrative support)

Excused Absences: Lisa Terre, Joe Parisi, Virginia Blanton, Dianne Smith

I. Meeting called to order at 2:00 p.m., with minutes of the March 11, 2011 meeting approved.

II. Announcements
   - IDSC Community of Scholars event to be held Friday, April 15th
   - Annual SGS Awards Convocation is scheduled for Wednesday, April 27th

III. Assessment
   Dr. Deborah Smith and Colleen Kelly (SGS staff member) provided updates on the assessment project and a reminder that the committee still needs to develop mission and goals. A reminder that Dr. Patricia Greene, consultant hired by Provost Hackett, will be on campus April 15th from 1:30-3:30 to follow-up discussion and to help finalize the current project designed to assess the written dissertation. The rubric developed as a Pilot for use in Spring 2011 is designed to collect information utilizing the oral defense form. The form has been distributed to committee chairs for completion after the oral defense with forms returned to the School of Graduate Studies. The rubric will provide a means of collecting and measuring data. The completed form will be entered into WEAVE and will provide scores and provide information on how to reach program goals.

IV. Other
   Dean MacQuarrie reminded the group of the site visit of the Program Evaluation Committee scheduled for April 28th and 29th and the importance of faculty participation. Dr. Smith requested that a copy of the report be sent to members for review.

   Committee Nominations – A motion (Smith/Black) was taken to continue to accept nominations in the area of Administrative and Information Sciences. Dr. Wurrey, Chair of Nominating Committee will handle.

V. The meeting was adjourned at 2:45 p.m.